



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** August 4, 2014 at 7:00 PM

**Location:** Memorial School

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Secretary Minutes
- B. Financial

- 1. Treasurers Report
- 2. Vouchers

C. Trustee Issues

- 1. Library Improvements Update
  - a. Lighting, Circulation Desk, Windows and Other
- 2. Planning Grant for Library Construction
  - a. Approval of RFQ
  - b. Feasibility Committee Membership and Charge
  - c. Acceptance Letter to MBLC
  - d. Site Selection and Public Relations
- 3. ARIS Annual Report to MBLC

D. Patron Issues

- 1. Summer Reading Program

Informational Session

- A. Audience Participation
- B. Director's Report and Concerns
- C. Next Regular Meeting: September 8, 2014

Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

**RECEIVED**

*By Kelly A McElreath at 8:55 am, Jul 29, 2014*

**Town of Upton**

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**Massachusetts**

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48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**